



U.S. Citizenship
and Immigration
Services

Overview of the Family and Business Division



Nebraska Service Center
Stakeholder Open House

July 18, 2017

Our Mission



U.S. Citizenship
and Immigration
Services

With a pioneering spirit, the Nebraska Service Center provides quality immigration services to unite, strengthen and protect the United States of America.

The Family & Business Division strives to reunite families and help employers obtain the qualified employees they need by ensuring the right benefit goes to the right person at the right time. The division includes:

- Immigration services analysts (Office Automation)
- Immigration services officers
- Senior immigration services officers
- Supervisors
- Section chiefs
- Associate center Director

Family & Business Division



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Officers adjudicate these cases:

- Form I-130, Petition for Alien Relative
- Form I-129F, Petition for Alien Fiancé(e)
- Form I-131, Application for Travel Document
- Form I-129, Petition for a Nonimmigrant Worker
- Form I-539, Application to Extend/Change Nonimmigrant Status
- Form I-765, Application For Employment Authorization

Form I-130, Petition for Alien Relative



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U.S. citizens may file this form for their:

- Spouse
- Unmarried children under age 21
- Unmarried sons or daughters age 21 or older
- Married sons or daughters
- Siblings, if the U.S. citizen is at least 21 years old.
- Parents, if the U.S. citizen is at least 21 years old.

Form I-130, Petition for Alien Relative



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Lawful permanent residents and U.S. nationals may file this form for their:

- Spouse
- Unmarried children under age 21
- Unmarried sons or daughters age 21 or older

Form I-131, Application for Travel Document



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In 2016, the Filipino WWII Veterans Parole (FWVP) program was announced in the Federal Register. The FWVP:

- Honors the military service of Filipino and Filipino-American World War II veterans; and
- Allows certain family members, who are beneficiaries of an approved Form I-130 but whose visas are regressed, to be granted parole into the United States.

Form I-131, Application for Travel Document



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- After being paroled into the U.S. under the FWVP, eligible family members may reside and work in the United States while waiting for their visa to become available.
- Veterans and their spouses, who are U.S. citizens or lawful permanent residents, are reunited with their children and siblings.
- Family members may also provide support and care to their aging veteran family member.

Form I-129, Petition for a Nonimmigrant Worker



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The NSC works on Form I-129 petitions for the H-1B classification, which allows U.S. employers (or U.S. individuals or companies in business as an agent) to file for nonimmigrant workers to come to the U.S. temporarily to perform certain services.

Form I-539, Application to Extend/ Change Nonimmigrant Status



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Certain nonimmigrants can use Form I-539 to request to extend their stay or change to another nonimmigrant status.

Form I-765, Application for Employment Authorization



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The Form I-765 is used by certain foreign nationals who are eligible to apply for employment authorization, or who are employment authorized incident to their status, and require an employment authorization document to serve as proof of their employment authorization.

How You Can Help Us



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The Nebraska Service Center strives to adjudicate each and every petition and application within posted processing times. After reviewing ways to improve our efficiency, we identified the following filing tips for our stakeholders.

Filing Tips – Form I-130



U.S. Citizenship and Immigration Services

Resubmitted			
Relocated	Section of Law/Visa Category		
Received	<input type="checkbox"/> 2010(i) Spouse - IR-1/CR-1 <input type="checkbox"/> 2010(k)(1) Cons. S/D - F3-1 <input type="checkbox"/> 2010(k)(2)(B) Cons. S/D - F2-4		
Issued	<input type="checkbox"/> 2010(b) Child - IR-2/CR-2 <input type="checkbox"/> 2010(k)(2)(A) Spouse - F2-1 <input type="checkbox"/> 2010(k)(3) Married S/D - F3-1		
Completed	<input type="checkbox"/> 2010(b) Parent - IR-5 <input type="checkbox"/> 2010(k)(2)(A) Child - F2-2 <input type="checkbox"/> 2010(k)(4) Brother/Sister - F4-1		
Approved	Petition was filed on (Priority Date mm/dd/yyyy): _____ <input type="checkbox"/> Field Investigation <input type="checkbox"/> Personal Interview <input type="checkbox"/> 2010(k)(2)(A) Received <input type="checkbox"/> Previously Forwarded <input type="checkbox"/> Pat. A-File Reviewed <input type="checkbox"/> I-485 Filed Simultaneously		
Returned	FOR request granted/denied - Note priority date (mm/dd/yyyy): _____ <input type="checkbox"/> 2010(g) Received <input type="checkbox"/> Cons. A-File Reviewed <input type="checkbox"/> 2010(g) Received		
Remarks			
At which USCIS office (e.g., NBC, VSC, LOS, CRO) was Form I-130 adjudicated? _____			

To be completed by an attorney or accredited representative (if any).			
<input type="checkbox"/> Select this box if Form G-28 is attached.	Volag Number (if any) _____	Attorney State Bar Number (if applicable) _____	Attorney or Accredited Representative USCIS Online Account Number (if any) _____

▶ **START HERE** - Type or print in black ink.

If you need extra space to complete any section of this petition, use the space provided in Part 9. Additional Information. Complete and submit as many copies of Part 9, as necessary, with your petition.

Part 1. Relationship (You are the Petitioner. Your relative is the Beneficiary)

- I am filing this petition for my (Select **only one** box):
 Spouse Parent Brother/Sister Child
- If you are filing this petition for your child or parent, select the box that describes your relationship (Select **only one** box):
 Child was born to parents who were married to each other at the time of the child's birth
 Stepchild/Stepparent
 Child was born to parents who were not married to each other at the time of the child's birth

Part 2. Information About You (Petitioner)

- Alien Registration Number (A-Number) (if any)
 ▶ A- _____
 - USCIS Online Account Number (if any)
 ▶ _____
 - U.S. Social Security Number (if any)
 ▶ _____
- Your Full Name**
- 4.a. Family Name (Last Name) _____

- Fill out the form completely and correctly, and sign it
- All foreign language documents need certified English translations
- Make sure to include I-130A and photos for spousal petitions
- Multiple petitions = include all documents for each petition

Filing Tips – Form I-130



U.S. Citizenship and Immigration Services

Resubmitted			
Relocated	Section of Law/Visa Category		
Received	<input type="checkbox"/> 2010(i) Spouse - IR-1/CR-1	<input type="checkbox"/> 2010(K1) Cons. S/D - F1-1	<input type="checkbox"/> 2010(K2)(R) Cons. S/D - F2-4
Issued	<input type="checkbox"/> 2010(b) Child - IR-2/CR-2	<input type="checkbox"/> 2010(K2)(A) Spouse - F2-1	<input type="checkbox"/> 2010(K3) Married S/D - F3-1
Completed	<input type="checkbox"/> 2010(b) Parent - IR-5	<input type="checkbox"/> 2010(K2)(A) Child - F2-2	<input type="checkbox"/> 2010(K4) Brother/Sister - F4-1
Approved	Petition was filed on (Priority Date mm/dd/yyyy):	<input type="checkbox"/> Field Investigation	<input type="checkbox"/> Personal Interview
Returned	FOR request granted/denied - Note priority date (mm/dd/yyyy):	<input type="checkbox"/> Previously Forwarded	<input type="checkbox"/> Pat. A-File Reviewed
Remarks		<input type="checkbox"/> 2010(g) Received	<input type="checkbox"/> 2010(g) Received
At which USCIS office (e.g., NBC, VSC, LOS, CRO) was Form I-130 adjudicated? _____			

To be completed by an attorney or accredited representative (if any).			
<input type="checkbox"/> Select this box if Form G-28 is attached.	Volag Number (if any) []	Attorney State Bar Number (if applicable) []	Attorney or Accredited Representative USCIS Online Account Number (if any) []

▶ **START HERE** - Type or print in black ink.

If you need extra space to complete any section of this petition, use the space provided in Part 9. Additional Information. Complete and submit as many copies of Part 9, as necessary, with your petition.

Part 1. Relationship (You are the Petitioner. Your relative is the Beneficiary)

- I am filing this petition for my (Select only one box):
 Spouse Parent Brother/Sister Child
- If you are filing this petition for your child or parent, select the box that describes your relationship (Select only one box):
 Child was born to parents who were married to each other at the time of the child's birth
 Stepchild/Stepparent
 Child was born to parents who were not married to each other at the time of the child's birth

Part 2. Information About You (Petitioner)

- Alien Registration Number (A-Number) (if any)
▶ A- []
 - USCIS Online Account Number (if any)
▶ []
 - U.S. Social Security Number (if any)
▶ []
- Your Full Name**
- 4.a. Family Name (Last Name) []

- Respond to an RFE completely and in one response by the due date in the letter.
- When making a special request, provide a copy of the previously approved petition that the request is based on.

Filing Tips – Form I-129



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Only			
Class: _____	<input type="checkbox"/> Classification Approved		
No. of Workers: _____	<input type="checkbox"/> Consulate/POE/PFI Notified		
Job Code: _____	At: _____		
Validity Dates: _____	<input type="checkbox"/> Extension Granted		
From: _____	<input type="checkbox"/> COS/Extension Granted		
To: _____			

► **START HERE** - Type or print in black ink.

Part 1. Petitioner Information

If you are an individual filing this petition, complete Item Number 1. If you are a company or an organization filing this petition, complete Item Number 2.

1. **Legal Name of Individual Petitioner**

Family Name (Last Name)	Given Name (First Name)	Middle Name
_____	_____	_____

2. **Company or Organization Name**

3. **Mailing Address of Individual, Company or Organization**

In Care Of Name

Street Number and Name

Apt. Sta. Flr. Number

City or Town

State

ZIP Code

Province

Postal Code

Country

4. **Contact Information**

Domestic Telephone Number _____ Mobile Telephone Number _____ Email Address (if any) _____

- If the company has a long name, list the petitioner’s name on the form with your preferred abbreviation. For example, “Management” may be abbreviated as “MGT”.
- Answer questions completely. When an item does not apply, indicate “N/A”. Do not leave it blank.
- If applicable, list the beneficiary’s A-Number on the petition.

Filing Tips – Form I-129



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- Do not include the date of departure or date of arrival as being “outside” of the U.S. when requesting to recapture H-1B time.
- Include evidence establishing the beneficiary maintained employment throughout the prior H-1B approval period.
- Include a second copy of the Form I-129.
- When filing a Form I-907 to request premium processing for a Form I-129, do not include copies of the Forms I-539/I-765 that were concurrently filed with that I-129.

Filing Tips – Form I-129



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If the beneficiary will be employed at a 3rd party location through vending relationships, include:

- Evidence demonstrating both the petitioner's employer-employee relationship with respect to controlling the work of the beneficiary, and
- Evidence of the specific work being done at the end client to establish the work itself qualifies as a specialty occupation.

Filing Tips – Form I-539 / I-765 concurrently filed with H-1B petitions



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Relocated	_____	
Seur	_____	
Remarks:	<input type="checkbox"/> Granted	<input type="checkbox"/> Denied
	New Class _____	<input type="checkbox"/> Still within period of stay
	From ____/____/____	<input type="checkbox"/> SD to: _____
	To ____/____/____	<input type="checkbox"/> Place under docket control
		<input type="checkbox"/> Applicant interviewed on _____
To Be Completed by an Attorney or Accredited Representative, if any.		
<input type="checkbox"/> Select this box if G-28 is attached to represent the applicant. Attorney State License Number: _____		

Part I. Information About You

1. Alien Registration Number (A-Number)
▶ A- _____

2. USCIS Online Account Number (if any)
▶ _____

3.a. Family Name (Last Name) _____

3.b. Given Name (First Name) _____

3.c. Middle Name _____

Mailing Address

4.a. In Care Of Name

4.b. Street Number and Name

4.c. Apt. Ste. Flr. _____

4.d. City or Town _____

4.e. State 4.f. ZIP Code _____

Physical Address

Other Information

6. Country of Birth

7. Country of Citizenship or Nationality

8. Date of Birth (mm/dd/yyyy) ▶ _____

9. U.S. Social Security Number (if any)
▶ _____

10. Date of Last Arrival into the United States
(mm/dd/yyyy) ▶ _____

Provide information about your most recent Form I-94

11.a. I-94 Arrival-Departure Record Number
▶ _____

11.b. Passport Number _____

11.c. Travel Document Number _____

11.d. Country of Issuance for Passport or Travel Document

11.e. Expiration Date for Passport or Travel Document

- When filing multiple forms concurrently, keep documentation for each form type with that form. For example, keep the documentation for the I-129 with the I-129, and all documentation for the I-539 with the I-539.
- If applicable, list the applicant's A-Number on the application.

Filing Tips – Form I-539 / I-765 concurrently filed with H-1B petitions



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Relocated	_____
Remarks:	<input type="checkbox"/> Granted New Class _____ Dates: From ____/____/____ To ____/____/____
	<input type="checkbox"/> Denied <input type="checkbox"/> Still within period of stay <input type="checkbox"/> SD to: _____ <input type="checkbox"/> Place under docket control <input type="checkbox"/> Applicant interviewed on _____
To Be Completed by an Attorney or Accredited Representative, if any. <input type="checkbox"/> Select this box if G-28 is attached to represent the applicant. Attorney State License Number: _____	

Part I. Information About You

1. Alien Registration Number (A-Number)
▶ A- _____

2. USCIS Online Account Number (if any)
▶ _____

3.a. Family Name (Last Name) _____

3.b. Given Name (First Name) _____

3.c. Middle Name _____

Mailing Address

4.a. In Care Of Name _____

4.b. Street Number and Name _____

4.c. Apt. Ste. Flr. _____

4.d. City or Town _____

4.e. State 4.f. ZIP Code _____

Physical Address

Other Information

6. Country of Birth _____

7. Country of Citizenship or Nationality _____

8. Date of Birth (mm/dd/yyyy) ▶ _____

9. U.S. Social Security Number (if any)
▶ _____

10. Date of Last Arrival Into the United States
(mm/dd/yyyy) ▶ _____

Provide information about your most recent Form I-94

11.a. I-94 Arrival-Departure Record Number
▶ _____

11.b. Passport Number _____

11.c. Travel Document Number _____

11.d. Country of Issuance for Passport or Travel Document

11.e. Expiration Date for Passport or Travel Document

- When an applicant on the I-539 will be turning 21 years of age during the requested validity period, please read the form instructions for information on the limitations on validity dates.
- It is not necessary to submit additional copies of Form I-539 and Form I-765.

Your H-1B question answered



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- 1. When will USCIS restore premium processing for H-1B benefits?**
- 2. Please provide an update on H-1B extension cases (same employer) that were filed with premium processing by March 31, 2017. Have all the cases been entered into the system? Have all the refund checks been issued? What is the proper procedure for following up if a refund check has not been issued yet?**

NSC-Premium.Processing@uscis.dhs.gov

Your H-1B question answered



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- 3. Is the NSC concurrently adjudicating H-4 extensions that were filed with an H-1B extension if premium processing was requested and accepted? If not, please give an update on the adjudication of H-4 extensions filed with H-1B extension petitions for both premium and regular processing.**
- 4. Please provide some information about the H-1B/H-4 cases transferred to CSC.**

Family & Business Division



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About this Presentation



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